

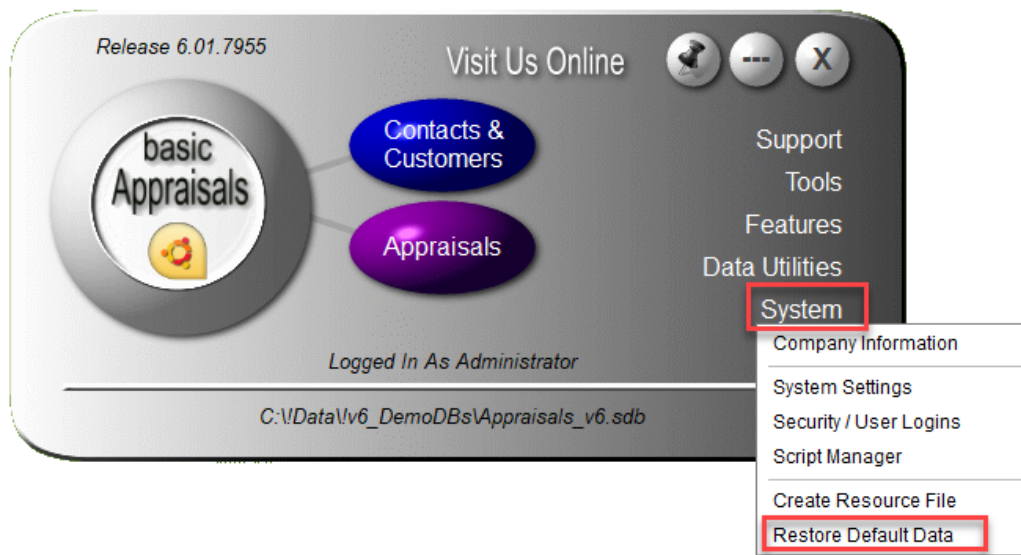
Fixing the “No Reports” Issue

NOTE: These instructions apply to any of our **basic** applications and can be used to restore the default Report Designs if you do not see any reports in the Print dialog. For this document, we’re using **basic Appraisals** in each example.

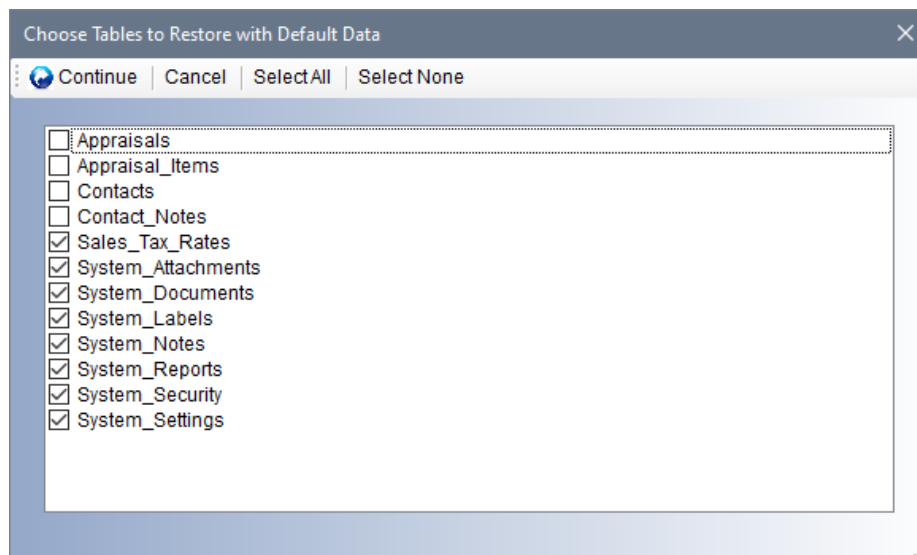
Each of our **basic** products has a set of default report designs that are imported into every new database that you create. If the application was not properly installed as per our instructions (video tutorial), the report templates may not have been copied to your computer, which is why they’re missing in the Print dialog.

Follow these steps to restore all of the standard reports and settings:

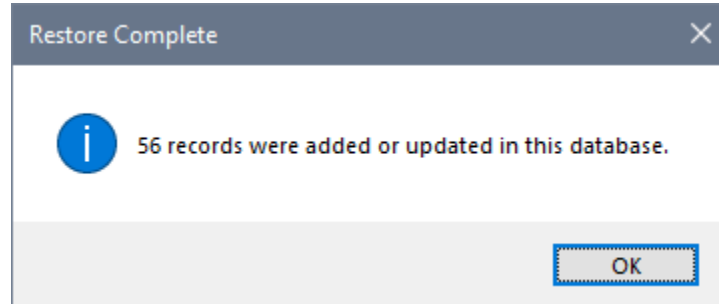
1. On the Main Menu, click on **System, Restore Default Data:**



2. Depending on the **basic** application, a list of available resources will be displayed, with the standard “System” options already checked. The **System_Reports** item are the missing reports. You can choose to only restore those values if you want by unchecking everything else. The unchecked options are available to restore the original “sample” data you see on every page. You can leave them unchecked if you have already started entering your business data into the system.



3. Click **Continue** on the toolbar to start the restore. A progress bar will appear in the lower right corner of your screen, and when the process is finished, a dialog will tell you how many records were updated:



4. To verify that the Reports are updated, click on **Features, Report Designer** on the Main Menu; you should see all of the original reports in the Navigator:

